

RETURN TO: 46100 Grand River Ave., Ste. B • Novi, MI 48374 • (248) 380-0843 • Fax (248) 380-0848 • detroit@artcraftdisplay.com

SHOW NAME Novi Home & Garden Show	LOCATION Suburban Collection Showplace	SHOW DATE May 29-31, 2020
COMPANY	BOOTH #	BOOTH SIZE _____ X _____
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

- **THIS FORM MUST PRECEDE YOUR SHIPMENT.**
- **A 200 LB. MINIMUM CHARGE WILL APPLY (excluding envelopes).**
- **All orders must be accompanied by "Contact & Payment Information" form.**
- **All orders are subject to the enclosed Terms, Conditions and Policies.**
- **All freight is subject to re-weigh and you will be billed accordingly.**
- **ALL ORDERS MUST BE PAID IN FULL PRIOR TO DELIVERY OF FREIGHT TO YOUR BOOTH.**

*Credit Card Information
Required with All Orders.*

WHERE TO SHIP

ADVANCED WAREHOUSE	ONSITE SHIPPING
<ul style="list-style-type: none"> • All shipments must be sent labeled as follows: TO: (EXHIBITING FIRM NAME) BOOTH # _____ FOR: (EVENT NAME & DATE) 46100 GRAND RIVER AVE., SUITE B NOVI, MI 48374 	<ul style="list-style-type: none"> • All shipments must be sent labeled as follows: TO: (EXHIBITING FIRM NAME) BOOTH # _____ FOR: (EVENT NAME & DATE) C/O ART CRAFT DISPLAY, INC. 46100 GRAND RIVER AVENUE NOVI, MI 48374
<ul style="list-style-type: none"> • All pieces should be labeled separately. Please use the enclosed shipping labels to expedite your shipment. You may make additional copies as needed. • ABSOLUTELY <u>NO</u> PERISHABLE OR HAZARDOUS MATERIALS 	

RATE SCHEDULE and TABLE	Under 5,000 pounds	5001 - 15,000 pounds	Over 15,000 pounds
INBOUND RATES w/ADVANCED WAREHOUSING	\$.55 per lb.	\$.49 per lb.	\$.44 per lb.
INBOUND RATES ONSITE	\$.42 per lb.	\$.37 per lb.	\$.31 per lb.
OUTBOUND RATES	\$.42 per lb.	\$.37 per lb.	\$.31 per lb.
ENVELOPE RATES	\$27.00 per envelope		

Exhibitor: Please complete this section.

A INBOUND FREIGHT (This completed form must precede your shipment) 1. Receipt of shipments and up to 30 days storage in advance of set-up 2. Delivery of materials to booth 3. Removal of crates and storage of same during show 4. A 200 LB. MINIMUM CHARGE WILL APPLY (excluding envelopes)	ESTIMATED WEIGHT	ESTIMATED AMOUNT
		\$
Special Handling Fees will apply to any single piece of freight that exceeds 4,000 lbs or 84" w x 84" d x 84" h Please call for rates.		
B OUTBOUND FREIGHT 1. Return of crates, at close of the show, to your booth 2. Removal of shipments from booth and reloading same on outgoing carrier 3. A 200 LB. MINIMUM CHARGE WILL APPLY (excluding envelopes)		\$
TOTAL EST. INBOUND FREIGHT HANDLING CHARGES A	\$	TOTAL EST. OUTBOUND FREIGHT HANDLING CHARGES B
		\$
	BANDING SERVICES: ___ pcs. @ \$27.00 / piece	\$
	SHRINK WRAP SERVICES: ___ pcs. @ \$27.00 / piece	\$
	ENVELOPES: ___ envelopes @ \$27.00 / envelope	\$