

RETURN TO: 47220 Cartier Dr. Suite B • Wixom, MI 48393 • (248) 380-0843 • Fax (248) 380-0848 • detroit@artcraftdisplay.com

SHOW NAME Novi Home Show - Fall Edition	LOCATION Suburban Collection Showplace	SHOW DATE October 12-14, 2018
COMPANY	BOOTH #	BOOTH SIZE _____ X _____
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

- THIS FORM MUST PRECEDE YOUR SHIPMENT.
- A 200 LB. MINIMUM CHARGE WILL APPLY (excluding envelopes).
- All orders must be accompanied by "Contact & Payment Information" form.
- All orders are subject to the enclosed Terms, Conditions and Policies.
- All freight is subject to re-weigh and you will be billed accordingly.
- ALL ORDERS MUST BE PAID IN FULL PRIOR TO DELIVERY OF FREIGHT TO YOUR BOOTH.

*Credit Card Information
Required with All Orders.*

WHERE TO SHIP

EXHIBIT FREIGHT

- All shipments must be sent labeled as follows:

TO: (EXHIBITING FIRM NAME) BOOTH#: _____
FOR: (EVENT NAME & DATE)
c/o Art Craft Display, Inc.
46100 GRAND RIVER AVE., SUITE B
NOVI, MI 48374

- All pieces should be labeled separately. Please use the enclosed shipping labels to expedite your shipment. You may make additional copies as needed.
- **ABSOLUTELY NO PERISHABLE OR HAZARDOUS MATERIALS**

RATE SCHEDULE and TABLE	Under 5,000 pounds	5001 - 15,000 pounds	Over 15,000 pounds
INBOUND RATES	\$.38 per lb.	\$.33 per lb.	\$.28 per lb.
OUTBOUND RATES	\$.38 per lb.	\$.33 per lb.	\$.28 per lb.
ENVELOPE RATES	\$24.00 per envelope		

Exhibitor: Please complete this section.

A INBOUND FREIGHT (This completed form must precede your shipment) 1. Receipt of shipments and up to 30 days storage in advance of set-up 2. Delivery of materials to booth 3. Removal of crates and storage of same during show 4. A 200 LB. MINIMUM CHARGE WILL APPLY (excluding envelopes)	ESTIMATED WEIGHT	ESTIMATED AMOUNT
		\$
Special Handling Fees will apply to any single piece of freight that exceeds 4,000 lbs or 84" w x 84" d x 84" h Please call for rates.		
B OUTBOUND FREIGHT 1. Return of crates, at close of the show, to your booth 2. Removal of shipments from booth and reloading same on outgoing carrier 3. A 200 LB. MINIMUM CHARGE WILL APPLY (excluding envelopes)		\$
TOTAL EST. INBOUND FREIGHT HANDLING CHARGES A	\$	TOTAL EST. OUTBOUND FREIGHT HANDLING CHARGES B
		\$
	TOTAL ESTIMATED FREIGHT HANDLING CHARGES	\$
	BANDING SERVICES: ____ pcs. @ \$25.00 / piece	\$
	SHRINK WRAP SERVICES: ____ pcs. @ \$25.00 / piece	\$
	ENVELOPES: ____ envelopes @ \$24.00 / envelope	\$