

# FREIGHT HANDLING

RETURN TO: 46100 Grand River Ave., Ste. B • Novi, MI 48374 • (248) 380-0843 • Fax (248) 380-0848 • [detroit@artcraftdisplay.com](mailto:detroit@artcraftdisplay.com)

SHOW NAME <b>The Novi Home Show</b>	LOCATION <b>Suburban Collection Showplace</b>	SHOW DATE <b>October 13-15, 2023</b>
COMPANY	BOOTH #	BOOTH SIZE _____ X _____
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

- **THIS FORM MUST PRECEDE YOUR SHIPMENT.**
- **A 200 LB. MINIMUM CHARGE PER SHIPMENT WILL APPLY** (excluding envelopes).
- **All orders must be accompanied by "Contact & Payment Information" form.**
- **All orders are subject to the enclosed Terms, Conditions and Policies.**
- **All freight is subject to re-weigh and you will be billed accordingly.**
- **ALL ORDERS MUST BE PAID IN FULL PRIOR TO DELIVERY OF FREIGHT TO YOUR BOOTH.**

**Credit Card  
Information Required  
with All Orders.**

## WHERE TO SHIP

ADVANCED WAREHOUSE	ONSITE SHIPPING
<ul style="list-style-type: none"> <li>• All shipments must be sent labeled as follows: TO: (EXHIBITING FIRM NAME) BOOTH # _____ FOR: (EVENT NAME &amp; DATE) 46100 GRAND RIVER AVE., SUITE B NOVI, MI 48374</li> </ul>	<ul style="list-style-type: none"> <li>• All shipments must be sent labeled as follows: TO: (EXHIBITING FIRM NAME) BOOTH # _____ FOR: (EVENT NAME &amp; DATE) C/O ART CRAFT DISPLAY, INC. 46100 GRAND RIVER AVENUE NOVI, MI 48374</li> </ul>

- All pieces should be labeled separately. Please use the enclosed shipping labels to expedite your shipment. You may make additional copies as needed.
- **CONSOLIDATE YOUR SHIPMENTS TO SAVE SEPARATE MINIMUM CHARGES.**
- **ABSOLUTELY NO PERISHABLE OR HAZARDOUS MATERIALS**

RATE SCHEDULE and TABLE	Under 5,000 pounds	5001 - 15,000 pounds	Over 15,000 pounds
INBOUND RATES w/ADVANCED WAREHOUSING	\$ .64 per lb.	\$ .59 per lb.	\$ .50 per lb.
INBOUND RATES ONSITE	\$ .50 per lb.	\$ .44 per lb.	\$ .36 per lb.
OUTBOUND RATES	\$ .50 per lb.	\$ .44 per lb.	\$ .36 per lb.
ENVELOPE RATES	\$30.72 per envelope (max. dimensions: 16"x13")		

## Exhibitor: Please complete this section.

<b>A INBOUND FREIGHT</b> (This completed form must precede your shipment) 1. Receipt of shipments and up to 30 days storage in advance of set-up 2. Delivery of materials to booth 3. Removal of crates and storage of same during show 4. <b>A 200 LB. MINIMUM CHARGE <u>PER SHIPMENT</u> WILL APPLY</b> (excluding envelopes)	ESTIMATED WEIGHT	ESTIMATED AMOUNT
		\$
Special Handling Fees will apply to any single piece of freight that exceeds 4,000 lbs or 84"w x 84"d x 84"h Please call for rates.		
<b>B OUTBOUND SHIPMENTS</b> 1. Return of crates, at close of the show, to your booth 2. Removal of shipments from booth and reloading same on outgoing carrier 3. <b>A 200 LB. MINIMUM CHARGE <u>PER SHIPMENT</u> WILL APPLY</b> (excluding envelopes)		\$

TOTAL EST. INBOUND FREIGHT HANDLING CHARGES <b>A</b>	\$	TOTAL EST. OUTBOUND FREIGHT HANDLING CHARGES <b>B</b>	\$
ESTIMATED INBOUND / OUTBOUND FREIGHT HANDLING CHARGES SUB-TOTAL <b>A + B</b>			
		ADVANCE	FLOOR
BANDING SERVICES: _____ pcs. @		\$41.27 / piece	\$52.00 / piece
SHRINK WRAP SERVICES: _____ pcs. @		\$41.27 / piece	\$52.00 / piece
ENVELOPES: _____ envelopes @ \$30.72 / envelope			\$
<b>TOTAL ESTIMATED FREIGHT HANDLING CHARGES</b>		<b>\$</b>	