Art Craft DISPLAY, INC.
Lansing Grand Rapids Detroit
Event Service Professionals

CARPET RENTAL

D

RETURN TO: 47220 Cartier Dr., Ste B • Wixom, MI 48393 • (248)380-0843 • Fax (248)380-0848 • detroit@artcraftdisplay.com

SHOW NAME	LOCATION	SHOW DATE
Novi Home Show - Spring Edition	**Suburban Collection Showplace**	**Mar 31-Apr 2, 2017**

COMPANY	BOOTH #	BOOTH SIZE
		_____ X _____

AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

- **Advance Order Deadline: Seven (7) days prior to first move-in day.**
- **No refunds, exchanges or credits for any booth package items.**
- **All orders must be accompanied by "Contact & Payment Information" form.**
- **All orders are subject to the enclosed Terms, Conditions and Policies.**

Credit Card Information Required with All Orders.

STANDARD BOOTH CARPET (14 ounce)

QUANTITY	SIZE	ADVANCE	FLOOR	AMOUNT
	10' x 10'	120.78	150.00	
	10' x 15'	180.56	225.00	
	10' x 20'	240.34	300.00	
	10' x 30'	337.94	406.00	
	10' x 40'	439.20	527.00	

CHECK CARPET COLOR: ☐ Black ☐ Blue ☐ Grey ☐ Green ☐ Red

Above prices include: installation, removal, edge taping only, and *nightly vacuuming.* Installed in clean condition. Dye lot not guaranteed on combination orders of 10' wide stock. Floor Orders for all carpet related items are subject to availability. Please order in advance.

NON-STANDARD SIZE BOOTH CARPET (14 ounce)

SIZE	TOTAL	ADVANCE	FLOOR	AMOUNT
_____ FT. x _____ FT.	_____ SQ. FT.	2.44 per square foot	4.00 per square foot	

CHECK CARPET COLOR: ☐ Black ☐ Blue ☐ Grey ☐ Green ☐ Red

- Non-standard size booth carpet rates apply to any width not in 10' increments.

PREMIUM BOOTH CARPET (28 ounce)

QUANTITY	SIZE	ADVANCE	FLOOR	AMOUNT
	10' x 10'	360.00	N/A	
	10' x 15'	540.00	N/A	
	10' x 20'	720.00	N/A	
	10' x 30'	1080.00	N/A	
	10' x 40'	1440.00	N/A	

CHECK CARPET COLOR:
Please visit www.artcraftdisplay.com to view color selection.

☐ Beige ☐ Berry ☐ Black ☐ Burgundy ☐ Charcoal ☐ Cobalt ☐ Emerald
☐ Gold ☐ Ice ☐ Soft Ivory ☐ Navy ☐ Nu Blue ☐ Peacock ☐ Pewter
☐ Platinum ☐ Purple ☐ Red ☐ Royal Blue ☐ Silver Cloud ☐ White ☐ Yellow

Above prices include: installation, removal, padding, all taping, plastic covering and *nightly vacuuming*. Installed in new condition. Premium carpet MUST be ordered fourteen (14) days prior to first move-in day.

PADDING

QUANTITY	PADDING SIZE	ADVANCE	FLOOR	AMOUNT
	9' x 10'	101.26	131.00	
	9' x 15'	152.50	196.00	
	9' x 20'	202.52	261.00	
	9' x 30'	303.78	391.00	
	9' x 40'	405.04	521.00	

- Our 9.3 LB., 3/8" thick padding includes installation and removal.

PLASTIC COVERING

PLASTIC SIZE	ADVANCE	FLOOR	AMOUNT
_____ feet wide X _____ feet deep = _____ SQ. FT.	$.44 per square foot	$.50 per square foot	

- Protective covering includes installation, removal and taping.

TOTAL NON-TAXABLE CARPET ITEMS	**$**

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CONTACT & PAYMENT INFORMATION

CHOOSE PAYMENT METHOD:

☐ Check enclosed # _____

☐ Credit/debit information below

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SHOW NAME	LOCATION	SHOW DATE
Novi Home Show - Spring Edition	**Suburban Collection Showplace**	**Mar 31-Apr 2, 2017**

COMPANY	BOOTH #	BOOTH SIZE _____ X _____

ADDRESS	address	city	state	zip

PHONE	FAX	EMAIL

AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

- **Your signature above indicates your acceptance of all Terms, Conditions and Policies included in this Service Manual.**
- **Credit card charges will appear on statements as "Art Craft Display"**

REQUIRED CREDIT CARD AUTHORIZATION

PLEASE TYPE OR CLEARLY PRINT THE FOLLOWING REQUIRED INFORMATION.

Credit Card Information: ☐ Personal Credit Card ☐ Debit Card ☐ Company Credit Card

Card Type: ☐ Visa ☐ MasterCard ☐ American Express

Card Account Number: _____ Expiration Date: _____

Cardholder's Name (print):_____

Cardholder's Signature: _____

Cardholder's Billing Address: _____

City: _____ State: _____ Zip: _____ Phone: ( ) _____

PAYMENT INFORMATION

All Orders:

- **This form *must* be completed and returned with all your Service Orders.**
- Phone orders and purchase orders will not be accepted.
- Payment in full of all charges (**in US funds only**) must be made prior to delivery of equipment or execution of services.
- No refunds, exchanges or credits will be made for any items included in your booth package.
- All claims must be made prior to show closing. Absolutely no credits will be issued after that time.
- As the exhibiting firm, you are ultimately responsible for the payment of all charges. Please advise on-site representatives, staff and third party designates of this payment information.

Advance Orders:

- **The Advance Order deadline is seven (7) days prior to first move-in day.**
- Payment in full of all rental and service charges must accompany your order.
- Advance Order payments may be made by check or credit/debit card.

Floor Orders:

- All orders received after deadlines or on-site are subject to the floor order rate.
- Any orders placed after move-in has begun, must be placed at our on-site service desk. Faxed orders will not be processed during this time.
- Any orders requiring collection during or after the show are subject to floor rates, including declined credit/debit cards.
- Floor order payments may be made by cash, check or credit/debit card.

*THIS COMPLETED FORM **MUST** BE RETURNED.* | DT 2017