



# FAX COVER SHEET

Instructions: All exhibitors are required to provide a CERTIFICATE OF LIABILITY INSURANCE COVERAGE to the Building Industry Association. This is not "additional" insurance, it is a certificate that verifies you have liability insurance coverage. Your insurance agent will be familiar with the process. If you wish, you may fax the form below to your insurance agent – who will then provide the certificate directly to us.



TO: \_\_\_\_\_  
(print your insurance agent's name here)

FAX NUMBER: \_\_\_\_\_  
(print your insurance agent's fax # here)

FROM: \_\_\_\_\_  
(print your company name here)

PHONE NUMBER: \_\_\_\_\_  
(print your phone number here)

**SUBJECT: REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE COVERAGE**

We are participating in a consumer show produced by the Home Builders Association. Please provide them with a Certificate of Liability Insurance coverage.

Please FAX the certificate, listing Home Builders Association (address below) as the certificate holder and listing the liability amounts and expiration dates for our company.

Home Builders Association Home Shows  
2075 Walnut Lake Road  
West Bloomfield, Mi 48323

FAX: 248-538-4078